

Safeguarding Concern Form

About You:

Your Name	
Phone number	
Email	
What's your connection with Kingsgate Church	
Date of concern/ incident	

Tell us about who or what the concern is about:

Full name	
D.O.B (if known)	
Address (if known)	
Ministry Group/ Area	e.g. childrens / youth group, The Hangout, general adults, homegroup, Allotment etc

Tell us about the concern or incident:

Sequence of Events/Actual Words Used/Observations (please use separate sheet if necessary):
When did it happen? Time and date:
Did anyone else see or hear about it?
Action taken including who else has been informed:

Please contact Becky Miles (Safeguarding Lead) or Claire O'Riordan (Safeguarding Deputy) with your concerns as soon as possible. Speak, phone or email: safeguarding@kingsgate-church.org

If they are not available and advice is needed urgently the Thirtyone:Eight 24 hours helpline – 0303 003 1111 can be contacted for help